

Texas Sheep and Goat Validation Checklist for Submitting Validation Materials

<http://sheepandgoatvalidation.tamu.edu/>

Organize and sort validation materials

_____ **Validation Forms:** verify cardstock copies are clear and legible.

Place in alphabetical order by exhibitor last name, detach all pages.

- * **Cardstock** (back) copy, secure in separate stack for shipping

PAPER CLIP or BINDER CLIP the following to each exhibitor's Cardstock copy:

Nose Prints-for market lambs, breeding sheep, and wether dams only

DNA Hair Envelopes- must have ALL SIGNATURES

Registration Papers- for breeding sheep and goats only

- * **Front** copy, place in alphabetical order by last name and secure in a separate stack for shipping
- * 2nd copy goes to supervising AST or CEA
- * 3rd copy goes to County Level State Sheep and Goat Validation Committee Chairperson
- * Best practice is to make a copy for exhibitor/family

_____ **Ethics Policy Forms:** place in alphabetical order by exhibitor last name and secure in a separate stack for shipping (submit **ORIGINAL** forms). Verify **ONE** ethics policy form completed **PER EXHIBITOR**.

ALL ETHICS POLICIES MUST HAVE A PHYSICAL ADDRESS!!

_____ **Parental Waiver/Hold Harmless Form:** place behind exhibitor's corresponding Ethics Policy, **IF APPLICABLE!**

_____ **County Validation Committee Form:** minimum of **FOUR** members on the committee; complete and return with all members signing.

_____ **Upload validation projects to the online validation website:** <https://www.texaslivestockvalidation.com/>

_____ Return unused hair sample envelopes and validation forms, free of markings.

The County Level State Sheep and Goat Validation Chairman will send the original copy, cardstock copy, DNA envelopes, and other validation paperwork postmarked on or before November 8th, 2019, via priority/certified mail, return receipt requested to:

Texas Sheep and Goat Validation Program

7887 US Hwy 87 N

San Angelo, TX 76901

Note: Do not staple the DNA envelopes.

All forms and envelopes must be signed by the exhibitor, exhibitors' parent or guardian, the supervising Agricultural Science Teacher or County Extension Agent, and the County Level State Sheep and Goat Validation Chairperson, even if the Parental Waiver/Hold Harmless form is in effect. If the committee chairperson is the supervisor of the exhibitor, another committee member will sign for the chairperson.